The City Council of Elk Horn met in regular session at the Town Hall on Monday December 6th, 2021, at 6PM with the following members present: Mayor Jens; Councilmen McCarthy, Fredericksen, D. Petersen, Teegerstrom and K. Petersen. Also in attendance was Clint Fichter, Andy Ring, Chelsee Jacobsen, Tom Kallman from Regional Water, and Keli Hansen.

Mayor Jens called the public hearing to order at 6PM, McCarthy moved, seconded by Fredericksen to open the public hearing to appoint a new mayor as of December 7th, 2021. McCarthy moved seconded by Teegerstrom to accept Mayor Stan Jens’s resignation following the December 6th meeting. No public comments were made, and no citizens were present to object. D. Petersen moved, seconded by K. Petersen to accept Keli Hansen as the new mayor as of December 7th, 2021. D. Petersen moved, seconded by K. Petersen to close the public hearing. Roll Call: Ayes 5. Motion carried.

D. Petersen moved, seconded by McCarthy to approve the agenda. Roll Call: Ayes 5. Motion carried

D. Petersen moved, seconded by K. Petersen to approve November 1st & November 9th, 2021, meeting minutes. Roll Call: Ayes 5. Motion carried.

McCarthy moved, seconded by Fredericksen to approve the claims register. Roll Call: Ayes 5. Motion carried. McCarthy moved, seconded by D. Petersen to approve financial report. Roll Call: Ayes 5. Motion carried.

**Elk Horn’s 2022 Max Levy Hearing will be January 12th, 2022, at 5PM.**

McCarthy moved, seconded by Teegerstrom to approve paid holiday’s off for part time employees who work more than 20 scheduled hours per week. Staff members can only use normal scheduled hours for paid holidays off. Roll Call: Ayes 5. D. Petersen moved, seconded by K. Petersen to approve the City Appointments for 2022.

Council discussed raises for city employee’s effective July 1st, 2022. Andy Ring stated he would like to see another full-time helper to help with day-to-day operations. Council stated we as a city cannot afford to have 2 full time city guys but would consider a part time 20 hours a week employee. Council stated Chelsee has been beneficial to the city and would like to see her wage increase to match surrounding clerks. Chelsee expressed she would like to be full time (32 hours/week) as a 5-year goal, also taking on more responsibility to fill those hours. City Employee raises will continue to be discussed as we move forward into our FY 2022-2023 Budget.

McCarthy moved, seconded by Teegerstrom to remove Stan Jens, and approve to add Keli Hansen to the account at Shelby County State Bank. Roll Call: Ayes 5.

McCarthy moved, seconded by K. Petersen to approve Pay App #3 to Howrey Construction for $11,764.72. Roll Call: Ayes 5. Fredericksen moved, seconded by Teegerstrom to approve Snyder & Associates to submit our Water PER to USDA. Roll Call: Ayes 5.

Department Reports:

Streets- McCarthy asked that Broadway St. going West from Log Cabin Quilting be considered for patch work next spring.

**Water-** Tom Kallman from regional water came to introduce himself as the new general manager and expressed he is readily available for the city’s needs. Andy stated the city’s water issue has been resolved and hopes to be live on our own produced water within the next week.

**Solid Waste**- Clint and Chelsee will work on updating Larsen Sanitation’s contract for the new FY July 1,2022.

**Library-** Teegerstrom moved, seconded by McCarthy to approve the library to purchase carpet for the children’s area not to exceed the amount of $2500.00. Alissa had received a grant from Shelby County for the remainder balance of $1500.00. Roll Call: Ayes 5.

Fredericksen moved, seconded by Teegerstrom to approve the library to be closed from December 28th and reopen January 3rd. Audubon Furniture Mart will be installing the new carpet during this closure.

**Next Council meeting TUESDAY, January 4th, at 6PM.**

McCarthy moved, seconded by Fredericksen to adjourn meeting at 7:15PM

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Stan Jens, Mayor Chelsee Jacobsen, City Clerk