The City Council of Elk Horn met in regular session on Monday December 5th, 2022, at 6:00 PM with the following members present: Mayor Hansen; Councilmen Fredericksen, D. Petersen, Hogberg, K. Petersen and Teegerstrom.

Guests in attendance was Clint Fichter, Clerk Chelsee Jacobsen, Jerry Evans, Jeff Nelson, Adam McCall, Dave Thompson, and Chad Juelsgaard.

Mayor Hansen called the meeting to order at 6:00PM

Hogberg moved, seconded by D. Petersen to approve the agenda as presented. Ayes:5 Motion carried.

K. Petersen moved, seconded by Teegerstrom to approve November 7th & 28th, 2022, meeting minutes. Ayes: 5, Motion carried.

Hotel Update: Working with an agreement between lawyers and potential buyers. Clint will update when he hears more.

Hogberg moved, seconded by Teegerstrom to approve the claims register as presented. Ayes: 5, Motion carried.

D. Petersen moved, seconded by K. Petersen to approve timesheets as presented. Ayes: 5, Motion carried.

Hogberg moved, seconded by K. Petersen to approve the financial report as presented. Ayes: 5, Motion carried.

Dave Thompson presented the Derelict building grant program / Southwest Iowa Housing Trust Fund for his property at 4228 Main Street. Dave is requesting help from the city to submit this building for the demolition program. Teegerstrom moved, seconded by K. Petersen to approve the request. Ayes: 5, Motion carried.

FY 2023-2024 Discussion – Clint stated the city should consider future projects for next Decembers Urban Renewal plans. Council/Clint stated future street projects and housing developments.

Raises were discussed for Employees, wages will go into effect July 1, 2023, for all employees. Council will approve by Resolution at the regular January 4th, 2022, meeting.

D. Petersen moved, seconded by Teegerstrom to approve additions to the Employee Handbook for paid holidays off – Thanksgiving and the day after and ½ day off for Christmas Eve and New Year’s Eve. Ayes: 5, Motion carried.

Concerns from homeowners on Union Street stated the street is too narrow for vehicles parking on both sides and to remind residents not to park within 15 feet in either direction of a mailbox. The city will look into painting curbs if the problem is not resolved.

**Department Reports:**

City Clerk: Utility Bills for December will be processed on January 5th with a due date of January 25th due to the City Clerks vacation.

Streets: MidAmerican Energy has been notified to fix the streetlight at 4238 Main Street.

Water: Well #9 has been fixed. Chelsee will work with Clint to get new easements for our wells.

Solid Waste: Larsen Sanitation has not been consistent in submitting bills, Chelsee will reach out to Larsen Sanitation.

Pool/Park: Snyder & Associates submitted the new pool house design and cost of $356,000. Clint will fill out the Iowa West Foundation grant. Chelsee/Jeff/Adam work on a redesign to try and lower the cost estimate. Pool manager job will close December 21, 2022.

Fire & Rescue: The paramedic course starts January 12th, 2023. Hogberg moved, seconded by D. Petersen to approve Adam to spend up to $1500.00 on a laptop for the Fire Dept and Classes. D. Petersen moved, seconded by Fredericksen to reimburse Adam for mileage while taking the course and allowing him to be paid for Thursday classes. Ayes: 5, Motion carried.

Library: Annual library report was presented. In the year of 2022, the library had 4,823 patrons visit and 2,427 kids attend library programs.

K. Petersen moved, seconded by Teegerstrom to adjourn the meeting at 7:52 PM. Ayes: 5, Motion carried.