The City Council of Elk Horn, Iowa met in special session on Tuesday, February 25th, 2020 at 5:30 P.M. with the following members present: Fredericksen, McCarthy, Potts, Petersen, and Teegerstrom. Clint Fichter with Small City Resources was also present.

McCarthy moved, seconded by Teegerstrom to approve the agenda. ROLL CALL: Ayes 5. Motion carried.

McCarthy moved, seconded by Petersen to approve the Feb 20th special meeting minutes. ROLL CALL: Ayes 5. Motion carried.

Motion to open public hearing for Max Levy Resolution, McCarthy moved, seconded by Petersen. ROLL CALL: Ayes 5. Motion carried. No comments were received written or oral from citizens, no citizens were present.

Motion to close public hearing for Max Levy Resolution, Potts moved, seconded by McCarthy. ROLL CALL: Ayes 5. Motion carried. No comments were received written or oral from citizens, no citizens were present.

Budget was discussed and document will be completed for first review by next meeting March 2nd, final review and discussion will be held at a special meeting March 23rd at 5:30.

The council reviewed several applications for city clerk. Discussion was also had on the number of hours needed for city clerk position; position will be 30hrs at starting wage of $15/hr. Narrowed down to 4 applications, 2 have been scheduled for Wednesday at 5:30 and 6:00 pm at the library. The other two will be scheduled this week if possible. Council hopes to make final decision by the Monday March 2nd regular meeting.

Deposits for utilities can be made by Lexi, council members, or other city employees to the bank, Lexi and Nate Potts will be added to the signatures list at the bank for signing checks as well as removing Cindy Pash the prior city clerk that resigned February 3rd. Cindy’s last day of employment was Feb 17th and she needs removed from the signature list for checks and bank accounts at Shelby County State Bank in Elk Horn.

The city received an estimate for a new laptop and dock station with keyboard, monitor, and dock from Noel Liested. Council voted unanimously to purchase the new laptop.

The meeting adjourned at 7:00.

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Tim Fredrickson, Mayor Pro-tem Nate Potts, Council Member