The City Council of Elk Horn met in regular session Monday March 4th, 2024, at 6:00 PM with the following members present: Mayor Jens, Councilmen Teegerstrom, D. Petersen, Hogberg, Creek in at (6:11PM) and K. Petersen.

City Employees: Chelsee Jacobsen, Jeff Nelson, Jerry Evans.

Mayor Jens called the meeting to order at 6:00 PM.

Hogberg moved, seconded by Teegerstrom, to approve the agenda as presented. Ayes 4, motion carried.

D. Petersen moved, seconded by K. Petersen to approve February 5th, 2024, minutes. Ayes 4, motion carried.

Tim and Kim Andersen presented concerns regarding Ordinance 9-7-2022-1 and how that would affect their building plans for 4236 Main Street. Teegerstrom moved, seconded by K. Petersen to approve the decision made on July 6th, 2022, meeting to allow the property to be converted into 4 apartments with the terms the renters must park up the street in front of MV Transportation on Main Street. Ayes 5, motion carried.

D. Petersen moved, seconded by Creek to approve Viking Construction Pay App #3 - $33,187.30 for the Pool House Project. Ayes 5, motion carried.

Discussion on 4037 Main Street, with consideration of the public hearing input on February 5th, 2024, K. Petersen moved, seconded by D. Petersen to table the disposition of 4037 Main Street, and list the property with Wayne Hansen Real Estate by contract with zero (0) commission per City of Elk Horn and Wayne Hansen Real Estate. Proposals would be accepted by Wayne Hansen Real Estate/City of Elk Horn for 60 days on the market with the Council still making the final decision.

Utility Bill Increases: A water rate study was completed with IRWA; per the rate study, it was recommended that the water rate minimum billing would increase from $30.00 minimum for 1000/gallons to $30.34 minimum for 1000/gallons. Waste water rate minimum (45% of water usage) is $13.50 and would increase to $15.78 for the minimum. D. Petersen moved, seconded by Creek to approve drafting an ordinance schedule for utility bill increases. Ayes 5, motion carried.

FY Budget 2024-2025 – Public Hearing set for March 25th, at 5PM. The council will decide on another street project with recommendation from Snyder & Associates with a minimum budget of $150,000 with the option to borrow.   
  
Teegerstrom moved, seconded by K. Petersen to open the public hearing at 6:43PM for the CBDG Submission. Danielle Briggs with SWIPO reported the LMI for Elk Horn was 52.50% based on the recent survey. The city is applying for a $500,000 CBDG grant towards the water system improvement project. There were no written or oral comments received prior to the meeting or during the meeting. General project information was provided to those present. D. Petersen moved, seconded by Teegerstrom to close the public hearing at 6:50PM. Ayes 5, motion carried.

Department Reports:

**Streets:** The attorney suggested adopting a Work in the Right of Way permit for companies to come in and complete any sewer, road, or water line repairs. Washington Street sink hole has been repaired.   
**Park:** The tree committee will meet to discuss tree replacement. Teegerstrom suggested putting an ad out if anyone in the community wanted to purchase and donate a tree to the park. The Park and Rec board will be meeting to discuss the upcoming pool season and discuss purchasing more playground equipment for the park.

**Fire/Rescue:** Rescue is still needing members, if anyone is interested, please contact Jerry Hoffman. A few department members have completed pump training and CPR.

**Town Hall / Fitness Center:** The heavy wooden tables have been taken downstairs and 12 new tables have been purchased. The council voted unanimously to purchase a Bluetooth speaker for the fitness center. Ayes 5, motion carried.

**Library:** Creek moved, seconded by Hogberg to table the updated 28E agreement with Kimballton. Ayes 5, motion carried.

**Liquor License:** K. Petersen moved, seconded by Creek, to approve Elk Horn Fire Department liquor license for Tivoli Fest. Ayes 5, motion carried.   
Teegerstrom moved, seconded by K. Petersen, to approve the claims register as presented. Ayes 5, motion carried.

D. Petersen moved, seconded by Creek, to approve timesheets as presented. Ayes 5, motion carried.

Hogberg moved, seconded by Creek, to approve the financial report as presented. Ayes 5, motion carried.

Creek moved, seconded by K. Petersen to adjourn the meeting at 7:15PM. Ayes 5, motion carried.

Stan Jens, Mayor Chelsee Jacobsen, City Clerk